



DELAWARE LAW SCHOOL TUITION RATE AND PAYMENT GUIDE

2023-2024 Academic Year



Widener University

Enrollment Services
<http://Widener.edu/BursarOffice>
<http://delawarelaw.widener.edu>

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Tuition and Fee Rates

| 2023-2024 TUITION RATES AND FEES | Per Credit |
|------------------------------------------------|-------------------|
| JD STUDENTS | |
| Regular Division | \$ 1,850.00 |
| Extended Division | \$ 1,850.00 |
| Summer Session 2023 JD Courses | \$ 1,850.00 |
| LLM & Doctor of Juridical Science | \$ 1,850.00 |
| Master of Jurisprudence & Graduate Certificate | \$ 1,389.00 |
| JOINT DEGREES | Per Credit |
| MBA Program | \$ 1,132.00 |

| FEES | |
|------------------------------------------------------------------|-----------|
| Student Bar Association Fee (JD students) per semester | \$ 60.00 |
| Graduate Student Activity Fee (LLM) per semester | \$ 50.00 |
| Graduate Student Technology Fee per term (MJ, GC & LLM students) | \$ 35.00 |
| Graduation Fee (petitioning students) | \$ 100.00 |

| LEGAL STUDIES CLASSES (LEI) | Per Semester | Per Credit |
|------------------------------------------|---------------------|-------------------|
| Legal Studies classes (including online) | | \$ 499.00 |
| Continuing Studies classes | | \$ 634.00 |
| Student Activity Fee | \$ 15.00 | |

Housing Rates

| DORMS | Per Semester | Per Year |
|--------------|---------------------|-----------------|
| Shipley Hall | \$ 3,570.00 | \$ 7,140.00 |
| Concord Hall | \$ 3,570.00 | \$ 7,140.00 |

| APARTMENTS | Monthly |
|----------------------|----------------|
| 1 Bedroom with Study | \$ 1,120.00 |
| 2 Bedroom Standard | \$ 1,246.00 |
| 2 Bedroom Deluxe | \$ 1,480.00 |

Refund Policy

University Complete Withdrawal Policy

Adjustments to charges for complete withdrawal will be effective on the date written notice is received by the appropriate program office of Widener University. At that point the total withdrawal policy and refunding of semester charges is enacted. Students have a drop/add period at the start of each semester to adjust their schedule of courses. Once drop/add ends, semester course schedules are set and there is no refund issued when a student does a course withdrawal (a “W” is noted on the student transcript) from one or more courses throughout the semester unless the student is withdrawing from all courses in the semester.

Students withdrawing from all classes at the Delaware Law Center of the Widener University will be subject to the following refund schedule for tuition and fees:

Delaware Refund Schedules Law Graduate Students:

| Summer SU1 and Summer SU2 | |
|----------------------------------|------------------------------------------|
| 100% Refund | If completed by the last day of drop/add |
| 50% Refund | If completed by calendar day 15 |
| 0% Refund | No refund after calendar day 15 |

| Fall and Spring Semester (JD, MJ, LLM, SJD) | |
|----------------------------------------------------|------------------------------------------|
| 100% Refund | If completed by the last day of drop/add |
| 90% Refund | If completed by calendar day 19 |
| 80% Refund | If completed by calendar day 31 |
| 70% Refund | If completed by calendar day 43 |
| 60% Refund | If completed by calendar day 55 |
| 50% Refund | If completed by calendar day 66 |
| 40% Refund | If completed by calendar day 76 |
| 0 % Refund | No refund after calendar day 76 |

| Legal Studies Courses – Fall and Spring Semester | |
|---------------------------------------------------------|------------------------------------------|
| 100% Refund | If completed by the last day of drop/add |
| 90% Refund | If completed by calendar day 19 |
| 75% Refund | If completed by calendar day 29 |
| 50% Refund | If completed by calendar day 40 |
| 25% Refund | If completed by calendar day 50 |
| 0% Refund | No refunds after calendar day 50 |

***The first day of the semester refers to the official start date of the semester. Please refer to the academic calendar for important semester dates.**

Note: If you completely withdraw from the University AND have received financial aid, you may be responsible for returning financial aid funds you have received based on the

eligibility requirements set by the federal government. This may result in a balance owed to the University.

University Refund Policy for Room

If you decide to do a complete withdrawal from the University or are approved to change from a resident to commuter or off campus student. Semester room charges are refunded based on the following tables:

| Full Summer Semesters, Fall Semester and Spring Semester | |
|-----------------------------------------------------------------|------------------------------------------|
| 100% Refund | If completed by the last day of drop/add |
| 90% Refund | If completed by calendar day 19 |
| 80% Refund | If completed by calendar day 31 |
| 70% Refund | If completed by calendar day 43 |
| 60% Refund | If completed by calendar day 55 |
| 50% Refund | If completed by calendar day 66 |
| 40% Refund | If completed by calendar day 76 |
| 0 % Refund | No refund after calendar day 76 |

| Summer SU1 and Summer SU2 | |
|----------------------------------|------------------------------------------|
| 100% Refund | If completed by the last day of drop/add |
| 50% Refund | If completed by calendar day 15 |
| 0% Refund | No refund after calendar day 15 |

See section for semester tuition and fee charges complete withdrawal refund information.

Student Account and Billing Information

Billing /Student Account Statement Information

Payment Due Dates:

| | |
|-----------------------------|--------------|
| SUMMER SEMESTER 2023 | May 15, 2023 |
|-----------------------------|--------------|

Summer Semester Note: Due date may vary: tuition and fees are due on the 1st day of classes. For most students this date will be May 15, 2023. If you are taking a class that begins on a different date, your tuition will be due on the 1st day of your class.

| | | |
|---------------------------|---------------------------------------|-----------------|
| FALL SEMESTER 2023 | 1st Year Law Students | July 6, 2023 |
| | Continuing Law Students (JD, LLM, MJ) | August 10, 2023 |
| | Legal Studies Students | August 10, 2023 |

| | | |
|-----------------------------|--------------|------------------|
| SPRING SEMESTER 2024 | All Students | January 16, 2024 |
|-----------------------------|--------------|------------------|

Fall & Spring Note: You can register for classes after a semester payment due date but you will be required to obtain financial clearance at the time of registration by providing payment in full, enrolling in a payment plan and making the first payment, having financial aid to cover the balance or a third-party authorization for payment. If you are

taking a class that begins on a different date, your tuition will be due on the 1st day of your class.

Drop/Add Period: If charges are incurred during the drop/add period, an e-bill will be generated to reflect these new charges. Payment will be due as stated on the e-bill.

You will be able to view a copy of your student account and your online activity through *myWidener* and the “My Online Student Account” function. If you have a monthly balance due, you will also be able to view the balance through your e-bill. Each time we upload an e-bill, you will receive an email notification to your Widener assigned email address. All electronic statements will be sent to any authorized users that have been set up by the student.

How to Pay

To pay ON-LINE with a credit card (Visa, MasterCard, American Express, Discover) or via Direct Debit from a checking or savings account:

| | |
|----------------|--------------------------------------------------------------------|
| Step #1 | Log on to your Widener account through <i>myWidener</i> |
| Step #2 | www.widener.edu/mybill |

Parents and other payers authorized by a student can directly access the Widener Student Billing and Account website at: www.widener.edu/ebill.

There is no charge for using electronic-check (e-check) from a personal checking or savings account as a payment method. Credit card payments will be charged a 2.95% service fee.

Important Note about Credit Card Payments/Refund Policy

Payments made toward student tuition accounts using a credit card will be charged a 2.95% service fee by our credit card vendor TouchNet/Paypath. The service fee is non-refundable, even if the student account payment is refunded. Authorization of a credit card payment to a student account signifies acceptance of these terms.

If you would like to mail your payment (checks only):

Make your check payable to Widener University and write your student identification number on the check. The cancelled check will serve as your receipt. Please enclose payment and mail to:

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|-------------------------------------------|
| Widener University Delaware Law School |
| Office of the Bursar |
| 4601 Concord Pike |
| Wilmington, DE 19803-0406 |

CAUTION: DO NOT SEND CASH OR CREDIT CARD INFORMATION THROUGH THE MAIL

If you need to wire tuition payments to Widener University, email your request to the University Bursar at busoffmc@widener.edu including student name and Widener ID in the body of the email.

If you would like to pay your account in person:

You may make your payments (cash, check, money order) in person at the Office of the Bursar on the Delaware campus.

During the fall and spring semesters the offices are open Monday through Friday.

Campus Hours: - Monday, Tuesday, Wednesday, Thursday 9:00 a.m. to 6:00 p.m.
Friday 9:00 a.m. to 12:00 p.m.

The Delaware Law School summer schedule will be in effect from May 23 through and including August 11, 2023. Office is closed on Friday.

Delaware Summer hours effective May 23-August 11, 2023, Monday-Thursday, 8:30 a.m. to 5:15 p.m.

Note: During peak times of the semester, the phone lines are extremely busy and it may be difficult to get through. Leave a message and one of the student service representatives will return your call within 24 hours. You can also contact the office by emailing your questions to DelawareLawBursar@widener.edu.

Payment Options

University Payment Plans

Payment plans are designed to assist students in managing the “gap” or balance remaining after all charges and financial aid have been applied to the student account. Widener University assesses charges by semester; the statement of account will reflect charges for the current semester tuition, fees, and housing. Your financial aid award letter also breaks up your annual award by semester and applies financial aid to your student account by semester. Widener payment plans are designed to assist in covering each semester balance.

Widener University offers two (2) semester-based payment plans:

3-Month Summer Semester Payment Plan

Enrollment Fee: \$50 (Non-refundable)

The 3-month semester payment plan is available for the summer semester. This plan distributes the total semester estimated net charges across 3 months with payments due:

Summer Semester – May, June, and July

4-Month Fall / 4-Month Spring Semester Payment Plans

Enrollment Fee: \$50 per semester (Non-refundable)

The 4-month semester payment plan is available for both the fall and spring semesters. This plan distributes the total semester estimated net charges across 4 months with payments due:

Fall Semester – August, September, October, and November

Spring Semester – January, February, March, and April

If you have any questions regarding payment plans or payment options contact the Office of the Bursar at DelawareLawBursar@widener.edu or call 302-477-2181.

How to Enroll in University Payment Plan

| | |
|----------------|--------------------------------------------------------------------|
| Step #1 | Log on to your Widener account through <i>myWidener</i> |
| Step #2 | www.widener.edu/mybill |

Other payers authorized by a student can directly access the Widener Student Billing and Account website at: www.widener.edu/ebill.

If you have any questions regarding payment plans or payment options contact the Office of the Bursar at DelawareLawBursar@widener.edu call 302-477-2181.

Late Payment Fees

The late payment fee of \$125 (Non-refundable) is assessed to all student accounts each semester that is not financially cleared as of the payment due date section on the bill. Late payment fees will be assessed regardless of the source of payment. It is the student's responsibility to ensure that all payments have been received, payment plan enrollment has been completed, financial aid paperwork has been completed or third-party authorizations have been received by the published due dates.

A \$25 (Non-refundable) late fee will be assessed to payment plan accounts for each payment that is past due.

Insufficient Fund Fees

A fee of \$25 (Non-refundable) will be assessed for insufficient funds; which include invalid account numbers and stop payments, from any check or ACH payment that is returned.

Receiving Your Excess Financial Aid

The Office of the Bursar, in partnership with the Financial Aid Office, disburses financial aid to student accounts daily. All financial aid is applied to your outstanding charges on your student account. If you have more financial aid than charges, you may be entitled to have these funds remitted to you. Financial aid refunds are available through direct deposit or paper check option. Paper checks will automatically be mailed to the address in Widener's Administrative system.

To sign up for Direct Deposit, which is our preferred method of delivery, the electronic form is available through myWidener.

| | |
|----------------|--------------------------------------------------|
| Step #1 | Log on to your Widener account through myWidener |
| Step #2 | Enter "Bank Information" in the search bar |
| Step #3 | Click on "Bank Info for Refund" |
| Step #4 | Fill out bank numbers/check agree/click submit |

Collection Policy

University Collection Policy

All university charges, fines and services are subject to the University Collection Policy.

Delinquent account statements will be sent to the address on file periodically throughout each semester. All fees and charges must be paid by the published deadlines regardless of receipt of a billing statement. It is the sole responsibility of the student to pay all fees when due. All registration, housing, and miscellaneous student fees, including parking and library fines, must be paid in the semester in which they were incurred. All accounts that are 90 days or more past due are subject to being sent to an external collection agency. The student will be responsible for all additional costs associated with collecting the debt.

Holds will be placed on future registration activity, transcripts, and other university services until the debt is paid in full.

For the complete University Collection Policy contact the Office of the Bursar.

Veteran's Benefit and Transition Act of 2018

A student who anticipates receiving educational assistance under chapter 31, Vocational Rehabilitation and Employment, or chapter 33, Post-9/11 GI Bill® benefits is provided with the opportunity to enroll in and attend classes, without any late fee being imposed, even if the student's anticipated educational assistance from the VA Educational Benefits has not yet arrived at the University. In addition, a student will be able to utilize all University student services, including the library.

This policy is in place for students who have provided to Widener University a certificate of eligibility for entitlement (this may include a Statement of Benefits obtained from the Department of Veterans Affairs' (VA) website e-Benefits, or a VAF 28-1905 form for chapter 31 authorization purposes for the upcoming term.

The policy may cease once the VA has made payment to the University OR 90 days after the University has received the certificate of eligibility and certified tuition and fees.

For Chapter 31 and Chapter 33 Educational Benefit recipients, Widener University requires students to complete a form and possibly provide additional information to the VA Certifying Official so their certification of enrollment is accurate.

Office of the Bursar Contact Information:

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|------------------|-------------------------------------------|
| Campus | Widener University Delaware Law School |
| Mailing Address: | Office of the Bursar |
| | 4601 Concord Pike |
| | Wilmington, DE 19803-0406 |
| Telephone: | 302-477-2181 |
| Fax: | 302-477-2034 |
| Email: | DelawareLawBursar@widener.edu |

COVID-19 or other pandemic or epidemic may impact the learning experience in unpredictable ways. The University reserves the right at all times to cancel, suspend or delay all or any classes or programs provided by the University, to transition all or any classes or programs to an online or hybrid format, closing campus facilities, or to take any other measures that the University deems necessary in order to protect the health and safety of University community members and/or to comply with health and safety laws, orders, ordinances, regulations, and health and safety guidance issued by local, state and national public health officials.