

COOPERATIVE EDUCATION

EMPLOYER'S GUIDE

HOW DOES THE PROGRAM WORK?

For more than 30 years, Widener students have partnered with employers like you as part of our flexible, supportive co-op program. In this program:

- Employers stay involved throughout the hiring season to ensure they have access to the students who fit their needs best.
- Work timelines can be adjusted to work with each employer's schedule.
- Students enter the workplace prepared to make meaningful contributions, thanks to workshops on professional development and technical knowledge.
- Career Design and Development staff members make themselves available before, during, and after the co-op experience to provide support and answer questions.

ARE STUDENTS REQUIRED TO PARTICIPATE?

Many Widener students choose to participate in the co-op program, though they are not required to do so. The program is limited to students in these majors:

Engineering

- Biomedical
- Chemical
- Civil
- Electrical
- Mechanical
- Robotics

Arts & Sciences

- Computer Science
- Computer Information Systems

Business

- Accounting
- Business Analytics
- Economics
- Finance
- International Business
- Marketing
- Management

WHEN CAN I HIRE A CO-OP STUDENT?

Our program offers two flexible co-op cycles:

Cycle #1: August to January

- 2nd semester sophomores
- 2nd semester juniors
- 1st semester seniors

Cycle #2: January to August

- 1st semester seniors prior to senior year
- 2nd semester juniors

Employers may choose to offer a position for all or part of this 8-month cycle.

HOW DO I HIRE A CO-OP STUDENT?

Here's how it works:

- Employers receive student resumes in early May (for cycle #1) or late August (for cycle #2).
- Employers may interview a student as soon as they receive his or her resume by contacting the Career Design and Development office and providing the student's name and a job description. Employers can manage the interview process on their own, or commission the Career Design and Development office to take charge.
- Before extending an offer to a student, employers contact the Career Design and Development office with salary information and offer deadlines.

FREQUENTLY ASKED QUESTIONS

How many hours will my co-op student work?

All co-op students work full-time: 32 hours per week or more.

How should I compensate my co-op student?

Co-op students should receive a fair market wage. Career Design and Development staff can help research wages.

CONTACT

Cooperative Education Program

Offered through the Career Design and Development Office
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