**Sample Nursing Student**   
Widener University, Box 555, Chester, PA 19013 • (610) 555-1111 • samplenurse@widener.edu

**The goal of this tool is to give you ideas about potential sections that can be added to your resume and teach you how to articulate and format your skills and experiences. Each section should align with your unique professional and academic experiences. You can change the names of the sections on your resume to align with your unique background. The resume should be one page. You can accomplish this by selecting recent and relevant experiences to include that align with your intended employer’s needs. You can list more than one experience under each section if you have more than one experience to put in each section. Do not include any of the directions found on this document in your final resume.**

**EDUCATION**

Widener University, Chester, PA expected Month Year

***Bachelor of Science in Nursing*** GPA: include if 3.0 or above

**Honors:** list honors programs and any other honors or scholarships (if needed)

**HIGHLIGHTED CLINICAL EXPERIENCE**

*Name of Clinical*, **Name of Hospital**, City, State - ## hours Dates of your clinical

* Follow the action verb-task-impact/accomplishment/results when creating each bullet point
* Start each bullet point with an action verb, then list the task you completed, and the results of your work (in other words, because you completed this task what did you improve, change, and/or achieve for your organization?)
* Add detail to each bullet point by using numbers to elaborate and descriptive language to explain how you did your work (the results of your work)
* *Ex: Performed routine catheterization techniques via protocol to both male and female patients*
* *Ex: Provided routine morning care to mobility impaired patients, including bathing and changing*

**CLINICAL EXPERIENCE**

*Pediatrics*, **Children’s Hospital of Philadelphia**, Philadelphia, PA - 84 hours Dates of your clinical

*Name of Clinical*, **Name of Hospital**, City, State - ## hours Dates of your clinical

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**RELATED COURSEWORK**

**Teaching Assistant/Nursing Consultant**, *Widener University School of Engineering*, Chester, PA January 2018- Present

* Action verb-task-impact/accomplishment/results
* *Ex: Organized simulation activities to examine students’ communication skills and provided an opportunity for discussion*
* *Ex: Consulted Engineering Department on medical devices to provide nursing perspective concerning devise utility*

**RESEARCH EXPERIENCE**

**Senior Research Project,** *Widener University*, Chester, PA August 2014-May 2015

***Effects of a Faith Community Nursing Intervention on Healthy Behaviors in Older Adults***

*Faculty Advisor: Dr. Lauren Barlow*

* Action verb-task-impact/accomplishment/results
* *Ex: Received the Clinton Global Initiative Grant to fund research and presented findings*
* *Ex: Performed literature review using evidence-based practice and completed an IRB proposal*

**WORK EXPERIENCE**

**Name of Company** City, State

*Your title* Dates worked

* Action verb-task-impact/accomplishment/results
* *Ex.: Ensured safety of approximately 30 girls, ages 9 to 11 years old during outdoor activities*

**Volunteer Experience**

***Crozer Keystone Health System***, Volunteer, *Chester, PA*August 2017 - present

***Chester Boys and Girls Club,*** Volunteer/Mentor, *Chester, PA* August 2015 - August 2017

***College Access Center,*** Volunteer/Mentor, *Chester, PA* August 2014 - August 2015

**LEADERSHIP AND ACTIVITIES**- (if you have experience, if not, skip this section)

*Your title,* **Widener University Student Nurses’ Association** September 2015 to present

* Select experiences that are recent and relevant and explain your role in the organization and the purpose or selectivity of the organization (if needed)
* Action verb-task-impact/accomplishment/results

*Certificate holder,* **Oskin Leadership Institute, Widener University** September 2015 to May 2016

* *Ex: Attended 18 leadership workshops and utilized information to design personal leadership philosophy entitled “Insert Title Here”*

**SKILLS**

**Patient Documentation Programs:** Software used in a hospital to document patient progress or provide medication for example: EPIC

**Equipment:** List unique types of equipment you have experience operating

**Language**: Intermediate Spanish, fluent Italian

**CERTIFICATIONS**

**Title of certification,** Title of accrediting or certifying organization Date certification was earned

**Cardio Pulmonary Resuscitation (CPR) Certified,** American Heart AssociationAugust 2017