# **Student Name**

Address [/Email Address/](about:blank) Phone Number

### **SUMMARY**

Recent Widener University MSW graduate with 10+ years of social work and educational support experience serving South Philadelphia community. Educate families and children, from infancy through age 6, on social and emotional behaviors, self-advocacy, and mental and physical health priorities. Seeking role that will utilize educational background, listening, problem-solving, and trauma-informed abilities to help individuals and families to reach their full potential.

**EDUCATION**

**Widener University,** Chester, PA

***Master of Social Work***,May 2019

**Graduate Internships:** Chester Community Charter School; Maternity Care Coalition

**Wilmington University**, New Castle, DE

***Bachelor of Behavioral Science,*** May 2010

**Internship:** Worcester County Health Department-Prevention Department

**GRADUATE INTERNSHIPS**

**Chester Community Charter School**,September 2018- May 2019

* Provided one-on-one and group psychotherapy services to students
* Collaborated with and supported teachers and other staff members
* Fostered stronger relationships between teachers and students
* Connected families to appropriate outside resources
* Volunteered at after-school program activities (school dances, PTA, and field trips)

**Maternity Care Coalition,** September 2016-May 2017

* Developed and recruited for new EHS program, collaborating with local Southwest Philadelphia agencies and partner sites (CCIS, COA, PSD)
* Encouraged parent participation through facilitated monthly meetings
* Supported families and children to improve health and well-being
* Monitored student attendance and conducted home visits

**PROFESSIONAL EXPERIENCE**

**Maternity Care Coalition, Philadelphia, PA,**

***Parent Engagement Associate-EHS***, December 2015–present

* Monitor policies and procedures to ensure EHS performance standards
* Coordinate key aspects of communication and documentation including monthly newsletter, attendance reports, and Child Plus data entry
* Conduct bi-annual home visits and manage cases of 24 to 48 center-based families
* Serve on Policy Council and participate in meetings, trainings, and team client discussions
* Refer clients to counseling and crisis intervention services
* Help families access physical and mental health services and promote child development
* Encourage engagement and goal development; plan workshops that empower parents to advocate for themselves and their families

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**State of Pennsylvania, Philadelphia, PA**

***Income Maintenance Case Manager-CAO****,* December 2014-October 2015

* Determined eligibility requirements and analyzed applicant information to qualify for public assistance programs and related benefits
* Conducted thorough applicant intake by phone, online, or in person
* Applied policies, procedures and regulations pertaining to income maintenance programs

**PATH Inc.,** Philadelphia, PA

***Adult Blended Case Manager,*** July 2013-December 2014

* Reviewed individual needs, obtained community services, and resolved crisis situations
* Assisted individuals in planning and advocating for services and supports to achieve more independent and fulfilling lives
* Attended internal meetings, clinical case conferences, and program meetings

**Wicomico County Board of Education,** Salisbury, MD

***Office Associate II*,** September 2000- June 2013

* Provided administrative support for Board of Education and system elementary school
* Trained and supervised part-time volunteer staff; assisted with after-school program
* Maintained positive and cooperative working relationships with staff, families, and visitors
* Organized and updated student database, school records, and confidential files
* Engaged in professional development opportunities and applied concepts to daily practice

**COMMUNITY ENGAGEMENT**

**Charles H Chipman Elementary School**, *Halo Day Organizer; United Way Organizer (10 years)*

**Just for Girls Program**, Worcester County Health Department, *Guest Speaker; Volunteer*

**Play It Safe**, *Volunteer*

**Healthy U,** *Volunteer*

**Muffins for Moms**, *Guest Speaker*

**PROFESSIONAL AFFILIATIONS**

**National Association for Black Social Workers** 2017-present

**Wicomico County Mentor,** 2001-2013

**Worcester County Multi Cultural Committee Member.** 2012-2013