**Student Name**

Address | Phone Number | Email Address

**SUMMARY:**

Tri-lingual MBA Business Process Innovation student with 10+ years of progressively responsible financial analysis and management roles held in Mainland China. Pursuing additional SAP HANA/R3 Certificate. Seeking to apply academic credentials and global perspective in dynamic organization culture that integrates leading-edge data design with project management principles to enhance business value. Adaptable, quick learner with diverse industry experience and strong project implementation focus.

**EDUCATION**

**Widener University**, Chester, PA, USA

*Master in Business Process Innovation*, May 2020

**SAP Coursework:** Accounting Information Systems, Business Process Analysis and Process Automation, Enterprise Resource Plan Profitability, Business Intelligence, Data Visualization

**East China Normal University**, Shanghai China

*Bachelor* *in Accounting*, 2008

**Lixin Accounting Institute**, Shanghai China

*Associate in Accounting,* 2003

**PROFESSIONAL EXPERIENCE**

**Parkway Pantai (Shanghai) Hospital Management Co., Ltd.**

*Financial Planning and Analysis Manager*, February – May 2018

* Prepared and analyzed monthly financial and taxation statements for 7 subsidiaries
* Automated group report process to reduce preparation time by 50 percent
* Identified and resolved internal control flaws in finance department and cross-functional working process
* Collaborated with Business Development department on life-cycle project management

**Shanghai Kunchi Trade Development Co., Ltd.**

*Financial Planning and Analysis Manager*, May 2016 – August 2017

* Reviewed and streamlined monthly reporting for 4 subsidiaries
* Conducted multi-dimension analysis of both online and off-line businesses
* Tracked business trends for sales teams to support KPI attainment
* Prepared and monitored department budgets; tracked inventory levels
* Analyzed company stock performance by brand and channel

**Imerys (Shanghai) Investment Management Co., Ltd.**

*Financial Analyst*, June 2015 – May 2016

* Reviewed management statements for the 7 companies that comprise this $4.7B USD French multinational specialized in production and processing of industrial minerals
* Prepared Asia-Pacific region monthly conference report including business performance, fund utilization efficiency, and energy consumption and output analysis

**Student Name/Page 2**

**EAH (Shanghai) International Trading Co., Ltd.**

*Credit Controller/Financial Analyst*, May 2014 – April 2015

* Conducted and reported results of interviews and on-spot investigations for 20 clients
* Tracked and promptly resolved outstanding accounts receivables
* Verified integrity and compliance of trading business archives for 70 companies

**Shanghai Jiaotong University (SJTU) Industrial Investment & Management Co., Ltd**

*GL Accountant and Financial Analyst*, September 2010 – May 2014

* Prepared tax declarations for 5 group companies and SJTU Angel Foundation
* Assisted with company budgeting process and prepared financial reports

**Shanghai Institute for Biological Science**

*AP Accountant***,** June 2008 – August 2010

**Welldone Finance Service Co., Ltd.**

*Financial Consultant,*December 2004 – May 2008

**PROFESSIONAL DEVELOPMENT/AFFILIATIONS**

**ACCA (The Association of Chartered Certified Accountants**), Member

**Oskin Leadership Institute**: Widener University 18-seminar leadership development program certificate in progress

**ADDITIONAL SKILLS/CERTIFICATES**

**Language:** Trilingual speaker (English, Chinese, and Shanghai dialect); English-Chinese translator and interpreter (5 years); BEC (Business English Certificate); Vantage/SIA (Shanghai Interpretation Accreditation), Intermediate

**Computer**:Proficient in Microsoft Office, mainstream ERP software and Sales Data Warehouse; SAP HANA/R3 certificate for business process applications (revenue, expenditure, conversion, and administrative) in progress