**Sample Engineering Student**   
Widener University, Box 555, Chester, PA 19013 • (610) 555-1111 • sampleengineer@widener.edu

**The goal of this tool is to give you ideas about potential sections that can be added to your resume and teach you how to articulate and format your skills and experiences.  Each section should align with your unique professional and academic experiences.  You can change the names and styles of the sections on your resume to align with your unique background and preferences.  The resume should be one page.  You can accomplish this by selecting recent and relevant experiences to include that align with your intended employer’s needs.  You can list more than one experience under each section if you have more than one experience to put in each section.  Do not include any of the directions found on this document in your final resume. *DELETE THIS PARAGRAPH IF WORKING FROM THIS DOCUMENT.***

**EDUCATION**

Widener University Chester, PA

***Bachelor of Science in Robotics Engineering*** expected Month Year

**Minor:** Math GPA: include if 3.0 or above

**Honors:** list honors programs and any other honors or scholarships (if needed)

**Highlighted Coursework:** spell out course names, list up to 8 courses relevant to your career interests

Name of High School City, State

***High School Diploma*** June 2020

Honors:

Highlighted Coursework: list only if extremely relevant to career interests

**RELATED PROJECTS**

**Wind Turbine**, *Widener University School of Engineering*, Chester, PA August 2020- Present

* If applicable, select projects to highlight something of value to employers
* Example: Created output power by building a wind turbine tower with trusses for support to turn energy from the wind into a reusable electric energy source

**RESEARCH EXPERIENCE**

**Research Title,** *Widener University*, Chester, PA August 2019-September 2020

*Faculty Advisor: Dr. Engineering Professor, Electrical Engineering Department Chair*

* Action verb-task-impact/accomplishment/results
* *Ex: Designed low cost device to detect led in water*
* *Ex: Presented findings at World Engineering Leaders Conference in April 2020*

**WORK EXPERIENCE**

**Name of Company** City, State

*Your title* Dates worked

* Action verb-task-impact/accomplishment/results
* *Ex.: Ensured safety of approximately 30 children, ages 9 to 11 years old during outdoor activities*

**Name of Company** City, State

*Your title* Dates worked

* Action verb-task-impact/accomplishment/results
* Each section should be in reverse chronological order
* *Ex.: Delivered 15 food orders per shift demonstrating excellent time management and customer service*

**Volunteer Experience**

***Chester Boys and Girls Club,*** Volunteer/Mentor, *Chester, PA* August 2020 - present

***College Access Center,*** Volunteer/Mentor, *Chester, PA* August 2019 - August 2020

**LEADERSHIP AND ACTIVITIES**- (if you have experience, if not, skip this section)

*Your title,* **Widener University VEX Robotics** September 2020 - present

* Select experiences that are recent and relevant and explain your role in the organization and the purpose or selectivity of the organization (if needed)
* Action verb-task-impact/accomplishment/results

*Pursuing Leadership Certificate,* **Oskin Leadership Institute, Widener University** September 2020 - present

* *Ex: Engage in interactive workshops such as “Ethical Fitness” and “Designing your Career” to enhance leadership skills*

*Captain,* **Haverford High School Football Team** August 2017-June 2020

**SKILLS**

**Computer:** Basic C++ programming, AutoCAD, Excel, PowerPoint

**Language**: Intermediate Spanish, fluent Italian