

### Financial Aid Office

# 2023-2024 FEDERAL VERIFICATION WORKSHEET PLEASE FILL OUT ALL STEPS. DO NOT LEAVE ANY BLANKS.

#### STEP 1 - STUDENT INFORMATION

Last Name	First Name	Last four digits of Social Security Number (xx	(x-xx-1234) Student ID Number
Permanent Address	Street & Number	City/State/Zip	Date of Birth
Cell Phone Number (Include Area Code)	Home Phone Numbe	er (Include Area Code)	Email Address

#### **STEP 2 - FAMILY INFORMATION**

#### Include:

- Yourself
- Your spouse (if you are married)
- Your children if you will provide more than half of their support from July 1, 2023 through June 30, 2024
- Other people only if they live in your household and you provide more than half of their support and will continue to do so from July 1, 2023 through June 30, 2024
- Do not include children for whom you or your spouse pay child support.

Full Name	Age	Relationship	Name of College/Degree Program (If at least half-time 2023-2024)
		Self	Widener University Commonwealth Law School

Please note that you must provide your Widener Student ID Number on all of the Forms you submit. Documents will not be reviewed if the ID Number is missing.

## STEP 3 - STUDENT TAX TRANSCRIPT & INCOME INFORMATION - CALENDAR YEAR 2021

*NOTE: Not all tax filers will be eligible to use the IRS Data Retrieval Tool; please visit https://studentaid.gov/h/apply-for-aid/fafsa for more information on who can and cannot use the Data Retrieval Tool. If you are unable to utilize the IRS Data Retrieval Tool, you must attach an official IRS Federal Tax Return Transcript OR a signed copy of your 1040 Federal Tax Return filed. To request official transcripts visit https://www.irs.gov.  NO You must submit an official IRS 2021 Verification of Non-filing letter along with a Wage and Income Transcript both available through https://www.irs.gov. Complete the table below. If applicable, enter zeros then continue to STEP 4. leave blank.  Source of Income, you must submit a copy of your 2021 W2 or 1099 statements (Fill out only if you did NOT file taxes)  TOTAL  TOTAL  TO request a Tax Return Transcript, Verification of Non-filing, or a Wage and Income Statements www.irs.gov. Please be advised that it may take a minimum of three weeks for the IRS to mail these documents to you.  4 — SPOUSE TAX TRANSCRIPTS & INCOME INFORMATION — CALENDAR YEAR 2021  or were you required to file a 2021 Federal Income Tax Return? You must check N/A, yes or no.		Please transfer the information by using the IRS Data Retrieval Tool available thro	ugh the student's FAFSA. Skip
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