



LOCAL EARNED INCOME TAX RESIDENCY CERTIFICATION FORM

TO EMPLOYERS/TAXPAYERS:

This form is to be used by employers and/or taxpayers to report essential information for the collection and distribution of Local Earned Income Taxes. This form must be utilized by employers when a new employee is hired or when a current employee notifies employer of a name and/or address change.

EMPLOYEE INFORMATION - RESIDENCE LOCATION			
NAME (Last, First, Middle Initial)		SOCIAL SECURITY NUMBER	
FIRST LINE OF ADDRESS (If PO Box, please include actual street address)			
SECOND LINE OF ADDRESS			
CITY	STATE	ZIP CODE	DAYTIME PHONE NUMBER
MUNICIPALITY (City, Borough, Township)			
COUNTY	PSD CODE <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		TOTAL RESIDENT EIT RATE

EMPLOYER INFORMATION - EMPLOYMENT LOCATION			
EMPLOYER NAME (Use Federal ID Name) Widener University		EMPLOYER FEIN 23-1386178	
FIRST LINE OF ADDRESS (If PO Box, please include actual street address) 3800 Vartan Way			
SECOND LINE OF ADDRESS			
CITY Harrisburg	STATE PA	ZIP CODE 17110	PHONE NUMBER 610-499-4479
MUNICIPALITY (City, Borough, Township) Susquehanna Township			
COUNTY Dauphin	PSD CODE <input type="text"/> 2 <input type="text"/> 2 <input type="text"/> 0 <input type="text"/> 9 <input type="text"/> 0 <input type="text"/> 1		MUNICIPAL NON-RESIDENT EIT RATE 1.00

CERTIFICATION	
SIGNATURE OF EMPLOYEE	DATE
PHONE NUMBER	EMAIL ADDRESS

For information on obtaining the appropriate MUNICIPALITY (City, Borough, Township), PSD CODES and EIT (Earned Income Tax) RATES, please refer to the Pennsylvania Department of Community & Economic Development website:

www.newPA.com
Select Get Local Gov Support, >Municipal Statistics