



## Federal Work Student Information 2024-2025

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- Federal Work-Study provides part-time jobs for students with financial need. The program encourages community service work and work related to your field of study. To receive funds, you will need to be awarded work-study funds and secure a job.
- Under the Federal Work Study Program, eligible students can work on- or off-campus at a non-profit, non-partisan organization if the work is in the public interest. Eligibility is limited to students who complete their application by the priority filing deadline and demonstrate sufficient financial need.
  - Some examples include working for a department on campus, such as the Financial Aid Office, the Library, a judicial internship, public defender, or district attorney's office, etc.
- The number of awards awarded each year is dependent upon the availability of funds. Priority is given to returning students. Returning students interested in this program should indicate their interest by answering "Yes" to the question on the FAFSA Application, "Are you interested in being considered for work study?"
- Funding is subject to the Department of Education's allocation to the institution and is likely to vary from award year to award year.
- If work study is offered in your financial aid offer letter, the funds must be earned. It does not apply to tuition and fees. Students are paid bi-weekly.
- Utilizing work study funds lowers students' eligibility to borrow federal loans.
- Wages a student earns are funded partially from their work study award and partially through an employer contribution. For students working on campus, the department is charged the employer portion. If working off-campus, an employer contribution is required.
- Students can earn up to the amount of work study that was awarded in their financial aid offer letter.
- Students not offered federal work study at first will still have the option to request work study funds later. If a student is already receiving aid up to the Cost of Attendance and is later awarded work study, financial aid may need to be adjusted.



## Federal College Work-Study: Frequently Asked Questions

**Q: What is Federal College Work-Study?**

A: Federal College Work-Study is a need-based federal financial aid program in which eligible students can work on campus or off-campus for a non-profit, non-partisan organization and be paid if certain conditions are met.

**Q: How does someone qualify for work-study?**

Students must demonstrate sufficient need (by completing their FAFSA) to be awarded Federal work-study funds. Because the funds are limited, students seeking summer work-study funds must have an eligible position, as well as meet the priority deadline, to be granted funds.

**Q: What is the application process?**

A: To be considered for work-study a student must complete a FAFSA (Free Application for Federal Student Aid) and fill out the Financial Aid Data Form for the academic year by April 1.

**Q: How does it work?**

A: The wages a student earns are funded partially from their federal work-study award and partially through the school. If you are working on campus, your department is charged the employer portion.

**Q: How much can I earn?**

A: Students are given a maximum award amount when their eligibility is determined. Award amounts vary year to year based on funding.

**Q: What departments can I work at through CWL?**

A: Some areas students tend to gravitate toward are the Financial Aid Office, the Registrar's Office, the Admissions Office, the Student Library, on-campus Reception, and Media Services.

If any of these fields are of interest, please reach out to the Financial Aid office, to be put in contact with the employers who will help you begin the work-study process.