Order at 3:47pm on November 9, 2017

**Finance Report:**

Beginning balance [8/30/17] $2,363.47

Revenue $0.00

Expenses $621.52

Ending balance [11/9/17] $1,325.06

President’s Report:

* Flyer for Meet IGC is done. It is to be posted ASAP for the most promotion.
  + Add a transparent logo
* Dues will be $5 per person in the council on November 29th, 2017 at 5:00pm.
  + Email Mike or Mairead on an invoice example

Programming Report:

* Meet IGC
  + Need a budget
  + Need help with set up at 6:15pm on Monday November 13th, 2017 in Room A
  + Food: Pizza and Wings (how to order food)
* Email sent out to LaIndia Santos to help us on November 30th with “Can You Dance”
* Next semester programs
  + Fraternity and Sorority Life Etiquette
  + Step Show with PAC
  + Cookout with BSU
  + Minorities & PWI’s
  + Black History Month Program

Operations:

* Keeping up on social media and communications with the council
* Keep up with major holidays and calendar days

Advisor Report:

* Improving governing power of each organization
  + President- look over RSO requirements and policies
  + Look at other judicial conduct issues (reporting, etc.)
* Make sure to share the script with the delegates so they know how the meetings go
* #BLACKGIRLMAGIC event--- needs a vote to process idea
  + Series of workshops focusing on women of color
    - Monthly
    - Book spaces (12-1pm)
    - Jotform needed
* Calendar planning meeting November 15th, 2017 from 12-1pm
* Starting in the Spring, we need to fill out program blueprint and event breakdown for events in the Spring is due the first meeting in Janurary
  + All forms are in drop box
* Think about election timeline
  + Emails
  + Instagram posting
  + Outline
    - App release dates
    - App closure
    - Duties
    - Interviews
    - Eligibilities
    - Duties process
* Need to plan weekly E-Team meetings for next semester
  + Funding is contingent the programs we do
* Monday, need to give higher ups giveaways
* Communicate with other boards
  + Council
    - Email -> CC -> Advisor -> Lauren Bolden
* Assignment: EXPLORE DROPBOX
  + KNOW WHERE EVERYTHING IS AND WHERE YOU CAN FIND SPECIFIC FORMS

Next Meeting: November 29th, 2017 3:30pm

Adjournment: