Order at 3:47pm on November 9, 2017

**Finance Report:**

Beginning balance [8/30/17] $2,363.47

Revenue $0.00

 Expenses $621.52

Ending balance [11/9/17] $1,325.06

President’s Report:

* Flyer for Meet IGC is done. It is to be posted ASAP for the most promotion.
	+ Add a transparent logo
* Dues will be $5 per person in the council on November 29th, 2017 at 5:00pm.
	+ Email Mike or Mairead on an invoice example

Programming Report:

* Meet IGC
	+ Need a budget
	+ Need help with set up at 6:15pm on Monday November 13th, 2017 in Room A
	+ Food: Pizza and Wings (how to order food)
* Email sent out to LaIndia Santos to help us on November 30th with “Can You Dance”
* Next semester programs
	+ Fraternity and Sorority Life Etiquette
	+ Step Show with PAC
	+ Cookout with BSU
	+ Minorities & PWI’s
	+ Black History Month Program

Operations:

* Keeping up on social media and communications with the council
* Keep up with major holidays and calendar days

Advisor Report:

* Improving governing power of each organization
	+ President- look over RSO requirements and policies
	+ Look at other judicial conduct issues (reporting, etc.)
* Make sure to share the script with the delegates so they know how the meetings go
* #BLACKGIRLMAGIC event--- needs a vote to process idea
	+ Series of workshops focusing on women of color
		- Monthly
		- Book spaces (12-1pm)
		- Jotform needed
* Calendar planning meeting November 15th, 2017 from 12-1pm
* Starting in the Spring, we need to fill out program blueprint and event breakdown for events in the Spring is due the first meeting in Janurary
	+ All forms are in drop box
* Think about election timeline
	+ Emails
	+ Instagram posting
	+ Outline
		- App release dates
		- App closure
		- Duties
		- Interviews
		- Eligibilities
		- Duties process
* Need to plan weekly E-Team meetings for next semester
	+ Funding is contingent the programs we do
* Monday, need to give higher ups giveaways
* Communicate with other boards
	+ Council
		- Email -> CC -> Advisor -> Lauren Bolden
* Assignment: EXPLORE DROPBOX
	+ KNOW WHERE EVERYTHING IS AND WHERE YOU CAN FIND SPECIFIC FORMS

Next Meeting: November 29th, 2017 3:30pm

Adjournment: