

WIDENER UNIVERSITY INTERCULTURAL GREEK COUNCIL | CONSTITUTION

ARTICLE I – ORGANIZATION NAME

The name of this organization shall be the Intercultural Greek Council of Widener University, herein called “IGC”.

ARTICLE II – ORGANIZATION PURPOSE AND MISSION

The Intercultural Greek Council serves to unite its member organizations. Through mutual respect and equality, the Intercultural Greek Council will:

1. Advocate the needs and interests of all member organizations to advance and support their independent and mutual goals.
2. Provide a form for communication and collaboration to encourage cooperation and harmony amongst member organizations.
3. Enforce campus expectations and the mutually high standards of its member organization to ensure viable and valuable contributions to the University.
4. Introduce initiatives that foster citizenship, friendship, leadership, scholarship, and the further personal development of individual members and the University community.
5. Promote cultural awareness and positively represent the underrepresented student community.

ARTICLE III – ORGANIZATION MEMBERSHIP

Membership in the Intercultural Greek Council shall be designated in two classes: Regular and Associate.

SECTION 1: The REGULAR membership of the Intercultural Greek Council shall be composed of all chapter members in good standing of Intercultural Greek Council chapters at Widener University.

SECTION 2: The ASSOCIATE membership of the Intercultural Greek Council shall be composed of all colony members in good standing of the Intercultural Greek Council chapters at Widener University.

SECTION 3: All ASSOCIATE members shall petition for membership to the Intercultural Greek Council. This petition will be presented two weeks prior to the general meeting at which it will be voted on. Approval of Associate membership will be determined by a majority vote of the voting membership of the Intercultural Greek Council. A group given the status of Associate membership shall have the same representation and voice of full members, but shall not be included in voting privileges or offices. They shall abide by the Constitution and Bylaws of the Intercultural Greek Council of Widener University. Dues shall be levied and every member must be a full-time student holding at least 12 credits.

SECTION 4: The administrative and governing body of the Intercultural Greek Council of Widener University shall be the Executive Team of the Intercultural Greek Council. It shall be the duty of the Executive Team to conduct all business related to the overall welfare of the community including, but not limited to: annually determine dues, approve the annual budget, set a calendar of events, determine programming, and establish recruitment rules and recruitment procedures. The Executive Team shall also have the authority to adopt rules governing the community that do not violate the sovereignty, rights, and privileges of its member fraternities.

SECTION 5: The general body of the Intercultural Greek Council of Widener University shall be composed of one delegate and one alternate delegate from each regular and associate member organization at Widener University as identified in Article III. The delegates shall be the voting members of the Intercultural Greek Council except as otherwise provided in Article III. The alternate delegates shall have voice but no vote. The alternate delegate shall act and vote in the place of the delegate when the delegate is absent.

- a. Delegates and alternates shall be selected by their respective chapters to serve for a term of one year commencing upon selection by the chapter. When a delegate vacancy occurs, it shall be the responsibility of the fraternity affected to select a replacement within two weeks and to notify the Intercultural Greek Vice President for Marketing and Communications of the change.

SECTION 4: The Intercultural Greek Council of Widener University will not exclude any individual from participation in membership or programs based on race, religion, color, age, national origin or ancestry, marital status, parental status, sexual orientation, gender identity and expression, disability, or status as a veteran.

SECTION 5: All members of the Intercultural Greek Council of Widener University shall comply with and abide by the rules, regulations, and policies adopted by the Intercultural Greek Council and the Office of Student Life.

ARTICLE IV – EXECUTIVE TEAM OFFICERS

SECTION 1: The governing body of the Intercultural Greek Council shall be the Executive Team. The purpose of the Executive Team shall be to establish and enforce the organization’s constitution and bylaws, foster communication and interaction between the Executive Team Officers and the General Membership to promote knowledge and understanding of policies and best practices; and to develop and sustain initiatives prompting the purpose and mission of the organization.

Members of the Intercultural Greek Council Executive Team shall be composed of the following offices:

- A. President
- B. Vice President for Standards and Operations
- C. Vice President for Membership Development and Community Outreach
- D. Vice President for Marketing and Communications

SECTION 2: The officers shall be full-time undergraduate members from chapters holding regular membership in the Intercultural Greek Council of Widener University. Members from fraternities holding associate membership shall not be eligible to hold office.

SECTION 3: The officers shall serve for a term of one academic year, the term of office to begin no later than three weeks before the end of the school year.

SECTION 4: Any officers failing to perform their duties or ineligible for office as outlined shall be removed after approval from the Director of Student Organizations by their discretion, a vote of two thirds of the Intercultural Greek Council, or resign; and a successor is to be designated as outlined in Article VI, Section 2.

ARTICLE V – EXECUTIVE TEAM DUTIES AND RESPONSIBILITIES

A. Duties and Responsibilities of the EXECUTIVE TEAM shall be as follows:

- a. Have knowledge of and uphold the Constitution, Bylaws, Rules, and Regulations set forth by the Intercultural Greek Council and Widener University
- b. Represent the goals of the Intercultural Greek Council executive board at all times
- c. Must complete two weekly office hours in the Office of Student Life
- d. Attend all meetings and council functions, unless otherwise excused by the Advisor
- e. Have a working knowledge of Parliamentary Procedure and Robert's Rules of Order
- f. Assist in the application, election, and transition process of the succeeding executive team
- g. Complete additional duties as assigned by the Director of Student Organizations

B. Duties and Responsibilities of the PRESIDENT shall be as follows:

- a. Have overall responsibility for the operations of the Intercultural Greek Council
- b. Call, preside, and create an agenda for all executive, general body, town hall, and special meetings

- c. Represent the Intercultural Greek Council at all Council, Fraternity and Sorority Life, Office of Student Life, or University functions and serve as a committee member for such matters; when deemed necessary
- d. Attend all mandatory events on behalf of the Intercultural Greek Council as required by recognized student organizations
- e. Develop, maintain, and keep record of the organization's annual budget spreadsheet and transactions, including the budget of each individual officer using Microsoft Excel
- f. Review, approve, and consult with the Director of Student Organizations on all check requests, reimbursements, purchasing card needs, and contracts involving the organization
- g. Keep and file all receipts and copies of all financial records and paperwork and collect and deposit all funds from dues, fundraising, and other income
- h. Plan and coordinate the Bi-Monthly Fraternity & Sorority Life Speaker Series in collaboration with College Panhellenic Council and Interfraternity Council counterparts (as necessary)
- i. Plan and coordinate an all chapter potential new member and associate recruitment event within two weeks of each semester
- j. Monitor, assess, and confirm the completion of Executive Team officer duties; as well as plan and execute leadership development activities and retreats for the Executive Team (as needed)
- k. Serve as liaison to the College Panhellenic Council and Interfraternity Council
- l. Serve as the point of contact for all potential new members and associates inquiring about intake processes
- m. Maintain and update, in collaboration with the Vice President for Standards and Operations and Vice President for Marketing and Communications the Intercultural Greek Council Constitution and Bylaws
- n. Plan and coordinate the new council officer transition ceremony in the Spring semester
- o. Prepare an annual programming and operational report prior to the end of the academic year for review by the Director of Student Organizations

C. Duties and Responsibilities of the VICE PRESIDENT FOR STANDARDS AND OPERATIONS shall be as follows:

- a. Assist the President and function in their absence in all matters pertaining to the organization
- b. Serve as the chairperson of the Intercultural Greek Council Judicial Board and coordinate the Intercultural Greek Council judicial board program to enforce policies and ensure the completion of sanctions
- c. Appoint judicial board members, and in making these appointments, recognize representation from all regular member groups
- d. Conduct judicial board training sessions at least once per semester
- e. Plan and coordinate a risk management workshop that includes a case study at least once per semester
- f. Plan and coordinate Greek Week in the Spring in collaboration with the College Panhellenic Council and Interfraternity Council counterparts and Greek Week committee
- g. Plan and coordinate Walk-A-Mile In Her Shoes in the Spring in collaboration with the College Panhellenic Council and Interfraternity Council counterparts, the Office of Student Life administration, and the Pride Recreation Center staff
- h. Maintain and update, in collaboration with the President and Vice President for Marketing and Communications the Intercultural Greek Council Constitution and Bylaws

D. Duties and Responsibilities of the VICE PRESIDENT FOR MEMBERSHIP DEVELOPMENT AND COMMUNITY OUTREACH shall be as follows:

- a. Plan and coordinate the Black Excellence Series for the academic year
- b. Plan and coordinate an academic workshop per semester for the fraternal community in collaboration with the College Panhellenic Council and Interfraternity Council counterpart
- c. Oversee the academics of all Intercultural Greek chapters and implement academic plans accordingly
- d. Recognize outstanding academic accomplishments by individual members and chapters
- a. Plan and coordinate at least one service event per semester and ensure that the Intercultural Greek Council remains in compliance with the Student Government Association requirement for funding
- b. Plan and coordinate the Post Homecoming and Post Saint Patrick's Day Weekend Sunhill Clean Up in collaboration with College Panhellenic Council and Interfraternity Council counterpart

- c. Plan and coordinate Greek Week Service Day in collaboration with the College Panhellenic Council and Interfraternity Council counterpart
- d. Recognize the outstanding community service of chapters
- e. Plan and coordinate at least one fundraising initiative per semester
- f. Monitor and assess all organization fundraising efforts in conjunction with the President

E. Duties and Responsibilities of the VICE PRESIDENT FOR MARKETING AND COMMUNICATIONS shall be as follows:

- a. Record and keep full minutes of all meetings of the Intercultural Greek Council
- b. Keep an up-to-date roster of all chapter members and totals and manage the Fraternity and Sorority Life Google Rosters
- c. Maintain all organization event attendance sheets and volunteer records; reporting all unexcused chapter absences and non-completion of requirements to the Director of Student Organizations via email
- d. Maintain minutes of general meetings on Campus Cruiser
- e. Send minutes of general meetings to the Director of Student Organizations, the Executive Team, chapter delegates, and chapter presidents, within 3 business days of a meeting
- f. Send minutes of the Executive Team meetings to the Director of Student Organizations and the Executive Team within 3 business days of a meeting
- g. Be responsible for the official correspondence of the executive board
- h. Submit articles and information to the Fraternity & Sorority Life Specialist in the Office of Student Life for the Fraternity & Sorority Life Monthly Newsletter
- i. Check and maintain the Fraternity and Sorority Life committee email account with the College Panhellenic Council and Interfraternity Council counterpart
- j. Maintain the social media and marketing identity of the Intercultural Greek Council
- k. Provide marketing and advertising for all events sponsored by the Intercultural Greek Council and assist in the advertisement of chapter events
- l. Photograph Intercultural Greek Council events and post them onto the Instagram account in a timely manner
- m. Create a social media presence by launching targeted public relations campaigns per semester
- n. Maintain the page layout and membership of the Intercultural Greek Council's Campus Cruiser page
- o. Manage all organization social media accounts including Instagram, Facebook, Twitter, and YouTube
- p. Collaborate with the College Panhellenic Council and Interfraternity Council counterparts to promote all organization events or those events that are co-sponsored
- q. Have an expert knowledge of jotform and maintain the management of all forms under the Intercultural Greek Council
- r. Ensure that all officers complete an events report form within 3 business days of an Intercultural Greek Council event
- s. Maintain the Fraternity & Sorority Life community calendar of major and sponsored Intercultural Greek Council, Office of Student Life, and Fraternity & Sorority Life events a semester in advance including Points of Pride deadlines and major campus events, for use in the prevention of over-programming and programming conflicts in collaboration with the College Panhellenic Council and Interfraternity Council counterpart
- t. Represent the Intercultural Greek Council at Student Government Association general meetings and advocate for issues on behalf of the Intercultural Greek community
- u. Work collaboratively with the College Panhellenic Council and Interfraternity Council counterparts to present upcoming Intercultural Greek and Fraternity and Sorority Life events and programs at the general body meetings of the Student Government Association
- v. Provide a detailed report of Student Government Association General Meetings during Executive Team and General Meetings
- w. Maintain and update, in collaboration with the President and Vice President for Standards and Operations the Intercultural Greek Council Constitution and Bylaws

ARTICLE VI – EXECUTIVE TEAM QUALIFICATIONS AND SELECTION

SECTION 1: EXECUTIVE TEAM QUALIFICATIONS

- a) The President and Vice President for Membership Development and Community Outreach must maintain at least a 3.0 cumulative GPA; if an elected officer falls below the requirement, a grace period may be allotted with approval from the Assistant Dean for Student Life
- b) The Vice President for Standards and Operations and Vice President for Marketing and Communications must maintain at least a 2.5 cumulative GPA; if an elected officer falls below the requirement, a grace period may be allotted with approval from the Assistant Dean for Student Life
- c) All Executive Team members must be in good academic and disciplinary standing with Widener University and their respective chapter
- d) All Executive Team members must be an initiated member of their chapter for at least an academic semester
- e) All Executive Team members must have active status within their chapter during the duration of their term; unless special circumstances are approved by the Assistant Dean for Student Life
- f) All Executive Team members may not serve as the President or Delegate on their chapters' current executive board
- g) The President shall have served on the Executive Team of the Intercultural Greek Council or on their Chapter Executive Team as Chapter President for at least one academic semester
- h) All Executive Team members must be available during regular University operating hours
- i) All Executive Team members must be available for retreats scheduled during the summer and winter breaks
- j) All Executive Team members must be able to fulfill the responsibilities of the position for at least one (1) academic year and be able to complete tasks for the Intercultural Greek Council over breaks
- k) In the event that there are no eligible candidates for office, exceptions to qualifications may be made by approval of the Assistant Dean for Student Life

SECTION 2: EXECUTIVE TEAM ELECTION PROCESS

- A. New Executive Team members will be selected in the Spring semester of each academic year through an application, interview, and election process. A formal candidate speech may be requested at a general delegate meeting by the voting body or executive board prior to voting. The Executive Team Election Committee consisting of the Director of Student Organizations, Student Life professional staff members, and current Executive Team members will evaluate all requirements. A summary of the evaluated requirements will be provided to each chapter delegate prior to voting.
- B. No more than two members from the same organization shall hold office during the same term. There is no limit as to how many may run for offices, but once members of the same organization have filled two positions no more members of that organization can be eligible for the remaining offices. In the event that no one from any other organization is willing to run for a particular position, then it will be permitted to have more than two members of the same organization on the executive board as determined by the Director of Student Organizations.
- C. Position rankings and line of succession are as follows: President, Vice President for Standards and Operations, Vice President for Membership Development and Community Outreach, and Vice President for Marketing and Communications.
- D. The Executive Team Selection Committee will verify eligibility, advertise positions at least one month prior to the application deadline, and establish a timeline to conduct interviews. Elections will occur by online or secret ballot of each chapter delegate. A majority vote shall elect. In the case of an online tie, the Council Executive Team and Director of Student Organizations will participate in discussion and vote until one of the tied candidates is selected. The Director of Student Organizations will not submit a vote unless the Executive Board is unable to break the tie. The process must be concluded at least 3 weeks prior to the final Spring examination period.
- E. In the event of a vacancy or resignation in any Executive Team position, the Executive Team will appoint an interim replacement based on the line of succession until the position can be filled permanently with the assistance of the Advisor through appointment or election.

ARTICLE VII – ORGANIZATION ADVISOR

The current Director of Student Organizations in the Office of Student Life at Widener University shall serve as the Advisor to the Intercultural Greek Council. The Organization Advisor is a non-voting member of the Executive Team with the exception of when the Advisor sits on the Executive Team Selection Committee or as otherwise stated. The Advisor shall have the following general duties and responsibilities:

- a) Serve as a mentor to the Intercultural Greek Council by providing guidance and direction regarding the purpose and the goals of the organization during the academic year and throughout the summer months
- b) Support the participation and individual development of all members
- c) Ensure the organization operates within the policies, procedures, and best practices of the Office of Student Life and Widener University
- d) Monitor the long-term planning and initiatives of the Intercultural Greek Council and the Executive Team
- e) Supervise and manage the budget and all financial expenditures in collaboration with the Executive Team
- f) Monitor all programming and initiatives while empowering the Executive Team to take charge
- g) Serve as a tie-breaker in the event a decision cannot be made by the Executive Team
- h) Serve as the liaison between the Intercultural Greek Council and the Administration of Widener University
- i) Be aware of and attend all organization meetings as needed
- j) Address and resolve all major issues and emergencies involving the Intercultural Greek Council

ARTICLE VIII – ORGANIZATION COMMITTEES

SECTION 1: The standing committees of the Intercultural Greek Council shall be the Judicial Board and other committees as needed

SECTION 2: The standing committees shall serve for a term of one academic year, which shall coincide with the term of the Executive officers.

SECTION 3: The Executive Team shall appoint members of all standing and special committees, except as provided otherwise in the bylaws, and in making these appointments, recognize fair representation from all regular member organizations.

SECTION 4: The Judicial Board shall consist of the Vice President for Standards and Operations as chair and at least three members from the Intercultural Greek Council regular member organizations. It is recommended that the members of the committee hold the risk management or conduct chair within their respective chapters. The Intercultural Greek Council advisor shall serve as a nonvoting, ex-officio member. The Judicial Board members shall participate in training to be educated about the purpose and function of the board and the rules and regulations that the Judicial Board must deliberate and sanction on. In accordance with best practices, it shall be the Judicial Board's duty to hold a hearing to adjudicate all alleged violations of the Intercultural Greek Council constitution and bylaws of the Widener University Intercultural Greek Council that are not settled informally or through mediation. The members of the Judicial Board shall maintain confidentiality throughout and upon completion of the judicial process.

SECTION 5: Other such committees, standing or special, shall be appointed as deemed necessary by the Intercultural Greek Council Executive Team in collaboration with the Director of Student Organizations.

ARTICLE IX – FORMATION OF ORGANIZATION BYLAWS

The Executive Team of the Intercultural Greek Council shall create a set of organization bylaws which will become a part of this Constitution upon the approval of the organization as demonstrated by a 2/3 majority vote. Please refer to Article X regarding amendments to the Constitution and Bylaws.

ARTICLE X – AMENDMENTS

Any member at any regular general meeting may propose amendments to the Constitution and Bylaws of the Intercultural Greek Council in writing. A written proposal presented at the regular general meeting will be voted on no later than the next regular general meeting in which a quorum exists, and will become effective upon approval of a majority vote. A quorum is established with at least three fourths of the regular member organizations.

ARTICLE XI – RATIFICATION

The Constitution and Bylaws of the Intercultural Greek Council will become effective by a 2/3 majority vote during a regular general meeting where a quorum exists. Ratification becomes complete upon approval of the Director of Student Organizations in the Office of Student Life, who serves as the Organization Advisor. Upon completion of the ratification process, the proposed and approved version of the Constitution and Bylaws will supersede any existing documents and will take effect exactly one week following the ratification unless otherwise specified.

WIDENER UNIVERSITY INTERCULTURAL GREEK COUNCIL | BYLAWS

ARTICLE I – ORGANIZATION MEETINGS

SECTION 1: MEETINGS OF THE EXECUTIVE BOARD

- A. Regular meetings of the Executive Team will occur on a weekly basis as determined at the end of the previous semester by the Executive Team and the Advisor. Date, time, and location will be consistent through the semester. The President when necessary may call a special meeting of the Executive Team.
- B. **Meeting Agenda.** Executive Team meetings will be presided over by the President, or in their absence, the Vice President for Standards and Operations and will follow an agenda that will establish speaking order with an adapted version of Robert's Rules of Order. Questions, ideas, and feedback should be directed to the person providing the report and will be addressed at the end of the report given. The President has the authority to moderate all discussions at their discretion.
- C. **Open Discussion.** There will be a period of open discussion, where any member may address any issues or provide any miscellaneous information not discussed during the meeting. If the discussion of a particular issue exceeds ten (10) minutes the board must decide to either (a) decide on a solution, (b) choose to continue the discussion because the group is on the verge of a solution, or (c) recess the discussion to a later date.
- D. **Meeting Attendance.** All members of the Executive Team will be expected to attend each regular meeting and remain for its entirety. For early dismissal and absence, the Executive Team member must notify the President and Advisor by noon on the day of the scheduled meeting. If the President is unavailable, the individual must notify the Vice President for Standards and Operations. After three (3) unexcused absences in a one (1) year term, the President or Vice President for Standards and Operations will bring a motion for impeachment against the member. The discretion of the President and Advisor will determine what constitutes an unexcused absence. The member will be notified within 48 hours whether the absence is counted as unexcused or not.
- E. **Meeting Guests.** Only invited guests may attend an Executive Team Meeting. If a guest or visitor wishes to address the Executive Team, then a written notification must be given to the President at least two weeks in advance in order to be placed on the agenda. The President and Director of Student Organizations will review exceptions.

SECTION 2: GENERAL DELEGATE MEETINGS

- A. Regular Delegate Meetings will occur on a bi-weekly basis as determined at the end of the previous semester by the Executive Team and the Advisor. Date, time, and location will be consistent through each semester. The President when necessary may call a special meeting of the Delegates.
- B. **Meeting Agenda.** General meetings will be presided over by the President, or in their absence, the Vice President for Standards and Operations, and will follow an agenda that will establish speaking order with an adapted version of Robert's Rules of Order. Questions, ideas, and feedback should be directed to the person providing the report and will be addressed at the end of the report given. The President has the authority to moderate all discussions at their discretion.
- C. **Open Discussion.** There will be a period of open discussion, where any member may address any issues or provide any miscellaneous information not discussed during the meeting. If the discussion of a particular issue exceeds ten (10) minutes the board must decide to either (a) decide on a solution, (b) choose to continue the discussion because the group is on the verge of a solution, or (c) recess the discussion to a later date.
- D. **Meeting Attendance.** All chapter delegates will be expected to attend each general meeting and remain for its entirety. Alternate delegates will be accepted in replacement of the primary delegate no more than three times. After three primary delegate absences each semester, the chapter will be asked to select a new delegate.

SECTION 3: VOTING AND QUORUM

- A. **Quorum.** Three fourths of the member organizations shall constitute a quorum for the transaction of business.
- B. **Voting.** The voting members of Intercultural Greek Council shall be the delegates of each organization holding regular membership. If a delegate is absent, its alternate shall cast the vote of the organization. All delegates should follow their inter/national organization's policies in regards to voting on any major legislation changes that are not instituted by the University.
- C. **Executive Board Voting.** In the case of Executive Board decisions, a two-thirds majority of the Executive Team must be present to conduct official business. In an emergency where an official meeting is not feasible, the President may make a reasonable effort to contact all members of the Executive Team in order to ascertain a vote by telephone, email, or other means. In unusual circumstances where contacting members is impractical, an emergency decision may be made by the President in collaboration with the Advisor. The President must report to the Executive Team the circumstances and the results of any such occurrence at the next Executive Team meeting or via email if during the summer months.

ARTICLE II – POLICIES AND REGULATIONS

- A. All Members and Associate Members will adhere to the Anti-Hazing and Risk Management policies created by FIPG and policies created by the Intercultural Greek Council Executive Team, the Office of Student Life, and Widener University. In addition, every member of the community shall follow all standing rules and addendums to this document.
- B. All Intercultural Greek Council rules and policies shall be in harmony with those currently established by the Office of Student Life and Widener University.
- C. The Intercultural Greek Council may wish to adopt additional rules that pertain to the administration of the community. These types of rules belong in the standing rules rather than in the bylaws. Standing rules are written as a separate document from the bylaws, but should be attached to and distributed with all documents.
- D. Violations of any regulations and policies set forth in this Constitution, its related Bylaws, standing rules, or the Office of Student Life policies and the University Code of Conduct shall be a call for a judicial board hearing and sanctioning as established by the Intercultural Greek Council.

ARTICLE III – ORGANIZATION OPERATIONS

SECTION 1: FINANCES

The Intercultural Greek budget will be approved by the general body, controlled by the Intercultural Greek Council Executive Team, and monitored by the President in collaboration with the Advisor. The Executive Team will receive notification of the budget allocation from the Student Government Association prior to the fall semester of each academic year (if made available by then).

- A. **Fiscal Year.** The fiscal year of Intercultural Greek shall follow the term of the Executive Team Officers.
- B. **Dues.** The dues of each member organization shall be ten dollars (\$5.00) per active and new member charged each semester. They shall be due on or before the first general meeting in November or March during the appropriate semester once an invoice is provided. Late dues will be subject to a \$50 fine per business day.
- C. **Payments.** All payments due to Intercultural Greek shall be turned in to the President who shall record and provide receipts for all transactions. All checks shall be made out to Widener University - Intercultural Greek Council.

- D. **Fines.** The Intercultural Greek Executive Board will establish fines and penalties regarding violations of the Intercultural Greek constitution and bylaws, attendance requirements, documentation deadlines, and judicial outcomes. Fines will be assessed and agreed upon by the Intercultural Greek Executive Team with consultation from the Director of Student Organizations. Fines cannot accrue more than \$500. The President of the Intercultural Greek Council in collaboration with the Vice President for Standards and Operations will set suitable deadlines and payment options. Failure to pay fines will result in a written warning, then, chapter(s) will be sent to the Intercultural Greek Judicial Board.

SECTION 2: EXPANSION

- A. Expansion is the process of adding a multicultural or culturally based inter/national general-Greek lettered organization.
- B. Only regular members of the Intercultural Greek Council shall vote on expansion matters.
- C. The Widener University Intercultural Greek Council shall follow the Fraternity and Sorority Life policy on expansion, which outlines the procedures and expectations set forth for all national or international general Greek-lettered fraternal groups interested in seeking recognition at Widener University under one of the recognized governing councils.

SECTION 3: VIOLATION RESOLUTION

- A. Chapters shall be held accountable for the conduct of their individual collegiate and alumni members. Conduct contrary to the Office of Student Life policies, the Intercultural Greek Council constitution and bylaws, the Intercultural Greek code of ethics, and standing rules of the Widener University Intercultural Greek Council shall be considered a violation.
- B. Failure to adequately carry out chapter responsibilities or disregard for the organization's constitution, bylaws, or other written University policies will constitute deficient performance in which a violation resolution may occur. The term "adequately" is defined as providing a consistent, effective, and beneficial effort to fulfill a specific task.
- C. Any member of the community in good standing may bring charges of negligence against a chapter. Charges may not be made anonymously and shall be submitted using the appropriate forms to the Vice President for Standards and Operations. Should charges be brought against the Executive Team, notification using the appropriate forms must be sent to the Director of Student Organizations.
- D. All violation resolutions will follow the judicial procedures outlined in the standing rules.

ARTICLE IV – MEMBERSHIP INTAKE

SECTION 1: BASIC INTAKE POLICIES

- A. Intake policies shall remain in effect at all times including school breaks.
- B. Individual chapter membership intake may be held in both the Fall and Spring semester.
- C. Intake events must align with the policies and deadlines outlined for Intercultural Greek Council chapters by the Office of Student Life within the council Chapter Guidelines for Membership Intake document.
- D. A member organization cannot issue an invitation to partake in intake nor for membership during any school recess.
- E. Every regularly enrolled new member or initiate of a chapter shall be counted in chapter total. An updated roster of all members shall be filed with the Office of Student Life and the Council Intercultural Greek Council Executive Team each semester. Any expulsion, termination, or other change in membership shall be reported to the President

of the Intercultural Greek Council, the Vice President for Marketing and Communications of the Intercultural Greek Council, and Director of Student Organizations no later than forty-eight (48) business hours after it has occurred using the appropriate form.

SECTION 2: POTENTIAL NEW MEMBER OR ASSOCIATE ELIGIBILITY AND INITIATION

- A. A student must be a full-time undergraduate day student with at least 12 credits.
- B. A student must have at least a 2.5 cumulative GPA for the current semester of which they are requesting membership into a fraternal organization to participate in the intake process.
- C. A student must complete the Affiliation Education online video session. They must receive at least a 90% on the affiliation education online quiz after viewing the video.
- D. A student may not be on an active academic or judicial probation period. All academic or judicial probation periods must be concluded by the start of the semester in which they are interested in joining an organization.
- E. A student may not have been initiated into another Inter/Nationally recognized general-fraternal organization on any campus.
- F. A new member may be initiated whenever they have met the requirements of the national organization to which they have gone through the new member or associate process.
- G. The New Member process shall consist of no more than eight weeks.

REVISION HISTORY

Revised: March 8, 2018

Revised: July 26, 2018

STANDING RULES

Intercultural Greek Council Chapter Guidelines for Membership Intake
Violation Resolution Judicial Procedures
Widener University Expansion Policy
Widener University Chapter Anti-Hazing Statement & Contract
FIPG Risk Management Manual
FIPG Risk Management Policy
Points of Pride Standards and Accreditation Document