

# CAMPUS CHALKING POLICY

## PURPOSE OF POLICY

The use of sidewalk chalk at Widener University by recognized student organizations and campus departments is considered an acceptable way to promote campus events, make announcements, and to share messages on campus. The purpose of this policy is to describe expectations for individuals who wish to chalk on campus grounds, ensure that chalking does not permanently or adversely impact the campus grounds, and to ensure that messages are consistent with all applicable laws and University policies. Individuals that are approved to chalk notices on University sidewalks or streets are expected to cooperate with the Department of Campus Safety regarding any requests for identification and information about the chalking activity in question.

## POLICY GUIDELINES

- A. All recognized student organizations and campus departments must have an approved campus chalking policy form on file prior to the application of chalking to any University-owned surface.
- B. The content of all chalking messages must adhere to all University policies and applicable laws.
- C. Students must use a water-soluble chalk product (sidewalk chalk). The use of spray chalk, semi-permanent, or permanent chalking materials including all markers, paints, oil-based products, and other aerosol-based products are strictly prohibited at Widener University. Student organizations or campus departments may be fined if the University Maintenance Department has to remove any instances of chalking on University grounds where a water-soluble chalking product was not used.
- D. Chalking is prohibited on all structures and vertical surfaces including all buildings, walls, benches, signs, poles, columns, steps, states, light poles, and trees. Chalking must occur at least 30 feet away from building entrances.
- E. All chalking activities must identify the sponsoring student organization or campus department. Overwriting, erasing, defacing, or altering the chalking of another organization is strictly prohibited. Chalking requests may not be submitted by individual community members for personal gain or external businesses.
- F. Chalking is permitted only in open areas that can be directly washed by the rain. The chalking cannot be placed on a horizontal surface that is covered by an overhang (i.e. Kapelski Portico).
- G. Campus chalking requests may be prohibited the week of major campus events.

## CHALKING APPROVAL REQUEST FORM

Please complete the form below and submit your request form to the Office of Student Life.  
The review and approval process will take approximately 48 hours from the time of submission.

PLEASE SUBMIT YOUR CHALKING MESSAGE BELOW FOR APPROVAL

By signing below, I am acknowledging that I have read and fully understand the Campus Chalking Policy at Widener University. I agree to abide by the stated guidelines and place campus chalking messages in approved areas only. I further recognize that the organization's chalking privileges will be revoked if these guidelines are not followed.

Contact Name: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Contact Signature: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

OSL Approval Date / Time: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_